

Curatorial Intern Summer 2023

INTERNSHIP DESCRIPTION

In support of the opening of the new museum (opening June 2023), the Capital Jewish Museum is seeking a curatorial intern to work closely with the Exhibition and Collections team. Possible projects include:

- Helping to organize the CJM collections recently moved from storage facility in Maryland into the new Museum in DC
- Conducting or assisting with research projects as they come up, either in CJM archives or at local archives, libraries, and museums
- Coordinating oral histories
- Other tasks as assigned, including but not limited to assisting with public programs with the curatorial team
- Potential opportunities include choosing an artifact from the CJM archives/collections and presenting to the public during a short “gallery talk” on the floor
- Intern will periodically present and discuss findings with curatorial staff and make recommendations to the CJM team regarding further research

DURATION

Internship will be for the summer, June-August 2023 with the possibility of extension into the Fall. This is an **in-person** internship requiring 20 hours per week. Hybrid options also possible, but in-person hours are required.

COMPENSATION

The stipend for this internship is \$1500. College/University credit is also possible; interns will be responsible for coordinating that with their departments.

REQUIREMENTS & QUALIFICATIONS

Graduate students or advanced undergraduates with demonstrated knowledge and experience in the areas listed below will be considered:

- Conducting primary source historical and contemporary research
- Keeping excellent notes
- Previous experience or internship in a museum or exhibition environment
- Excellent written and verbal communication skills
- Motivation and ability to work independently and as part of a small collaborative team
- Applicants must be in residence in the area (MD, VA, DC) during the internship for on-site collections work

SUPERVISORS

Jonathan Edelman, Collections Curator

Sarah Leavitt, Curator

To apply please submit a resumé and letter of interest to info@capitaljewishmuseum.org with the name of the internship (Curatorial) in the subject line. The deadline to apply is Sunday, March 12.