

Education Intern Summer 2023

INTERNSHIP DESCRIPTION

In support of the opening of the new museum (opening June 2023), the Capital Jewish Museum is seeking an education intern to work as part of the Education team. The interns will work under the supervision of the Education Manager for Programs and in collaboration with the rest of the staff as part of the core team opening a new museum. Education interns assist with daily tasks that pertain to the museum's opening and ongoing public programs and create resources and materials for adult or family audiences. The intern will be trained as a tour guide, assist with volunteer, and staff training and assist with the development of the community action lab. The position has a flexible schedule, but the intern must commit to 20 hours per week.

Youth and Family Programs Internship

Develop individual programs for the community action lab for families, youths and schools that are part of our core offerings. These programs may be part of a maker morning, field trip, story time or drop-in lab time. During these programs visitors will actively test tools as changemakers as they consider how to engage in their communities and leave feeling empowered with tangible next steps.

Adult Programs Internship

Develop core programs for the community action lab for adults that incorporate social action and civic engagement opportunities, provide educational resources, and action steps for ongoing involvement. Identify direct service or mission-similar partners to enhance programmatic initiatives. These programs may be part of after-hours events, themed series, or interactive workshops.

DURATION

Internship will be for the summer, June – August 2023. This is an **in-person** internship requiring 20 hours per week. Hybrid options possible, but in-person hours are required.

COMPENSATION

The stipend for this internship is \$1500. College/University credit is also possible; interns will coordinate that with their departments.

REQUIREMENTS & QUALIFICATIONS

- Currently enrolled in or recently graduated from an education, public history, museum studies, museum education, Jewish studies program, or a related field
- Excellent written and verbal communication skills
- Motivation and ability to work independently as part of a small but highly collaborative team in a fast-paced environment
- Experience having worked with kids and families in an informal education setting
- Familiar with DC history and the cultural landscape

SUPERVISOR

Lisa Del Sesto, *Education Manager for Programs*

To apply please submit a resumé and letter of interest to info@capitaljewishmuseum.org with the name of the internship (Education) in the subject line. The deadline to apply is Sunday, March 12.